

City of Park Hills, Missouri

Excavation within the Improved Public Right-of-Way



A Guide for the General Public and Excavation Contractors

February 2009

City of Park Hills
(573) 431-3577 t
(573) 431-2598 f
www.parkhillsmo.net

Introduction:

The City of Park Hills has regulations which govern excavation within the streets, roads, alleys, sidewalks and curbs of the City. The Municipal Code requires that "No person or department of the City shall excavate within, through or under the improved portion of any public street, alley, curb or sidewalk within the City for any purpose whatsoever without first obtaining a permit for same from the Director of Public Works. A permit shall be obtained prior to the start of work."

This guide will assist you in obtaining a permit to excavate within the right-of-way of the City and will inform you as to how the excavation is to be made and the manner by which you are required to repair the surface.

How to Obtain a Permit:

A permit can be obtained by making an application for the permit, providing the required information and paying the fee and bond. Applications are available in this guide and can also be obtained at City Hall. A completed sample is provided to help you fully complete the form.

Permit Approval:

Once you submit the application for a permit and the required information and fee, the Director of Public Works will review your application and either approve the proposed work or require modifications to your work or request a meeting with you to discuss the project. You will be notified by telephone concerning the status of your application. If your permit is approved, you will be given a permit card to be posted on the site of the excavation. The permit card will contain instructions for scheduling inspections of the work.

Time-Frame for Completion of the Work:

You are required to repair all disturbed surfaces within 30 days of the start of work. An extension of an additional 15 days may be granted by the Director of Public Works, but such an extension will be extremely rare and only for good cause shown. Any excavations that are un-repaired or improperly repaired, will be repaired by the City and the full cost of the repair shall be the responsibility of the permit applicant, even those costs in excess of the bond amount.

Repair of the Surfaces:

All surfaces disturbed by the excavation work are required to be repaired in accordance with the requirements of Chapter 515 of the Municipal Code. A copy of the repair requirement is attached to this guide. You are required to make the repairs according to the requirements, failure to make the repairs adequately will result in rejection of the repair work, forfeiture of the posted bond and additional fees.

Contractor's License Required:

All contractors working within the Public Right-of-Way are required to be licensed by the City. Licensed contractors are required to provide proof of insurance and workers compensation coverage. License applications and additional information may be obtained at City Hall.

TELEPHONE CONTACTS

City of Park Hills Contacts:

Public Works Department (573) 431-0464
7 Mitchell Street
Business Hours: 7:00 a.m. to 3:30 p.m. M/F
Donnie Akers, Director of Public Works

CALL TO ARRANGE FOR AN INSPECTION A MINIMUM OF
4 HOURS BEFORE YOU BACKFILL AN EXCAVATION OR
PLACE CONCRETE OR ASPHALT. YOU MUST CALL DURING
THE WORKING HOURS OF THE DEPARTMENT.

City Hall (573) 431-3577
9 Bennett Street
Business Hours: 8:00 a.m. to 5:00 p.m. M/F

YOU MAY OBTAIN A PERMIT APPLICATION HERE
DURING WORKING HOURS. YOU MAY ALSO CALL HERE
TO SCHEDULE AN INSPECTION.

Forms and other information are also available on the City of Park Hills
Web Page at www.parkhillsmo.net.

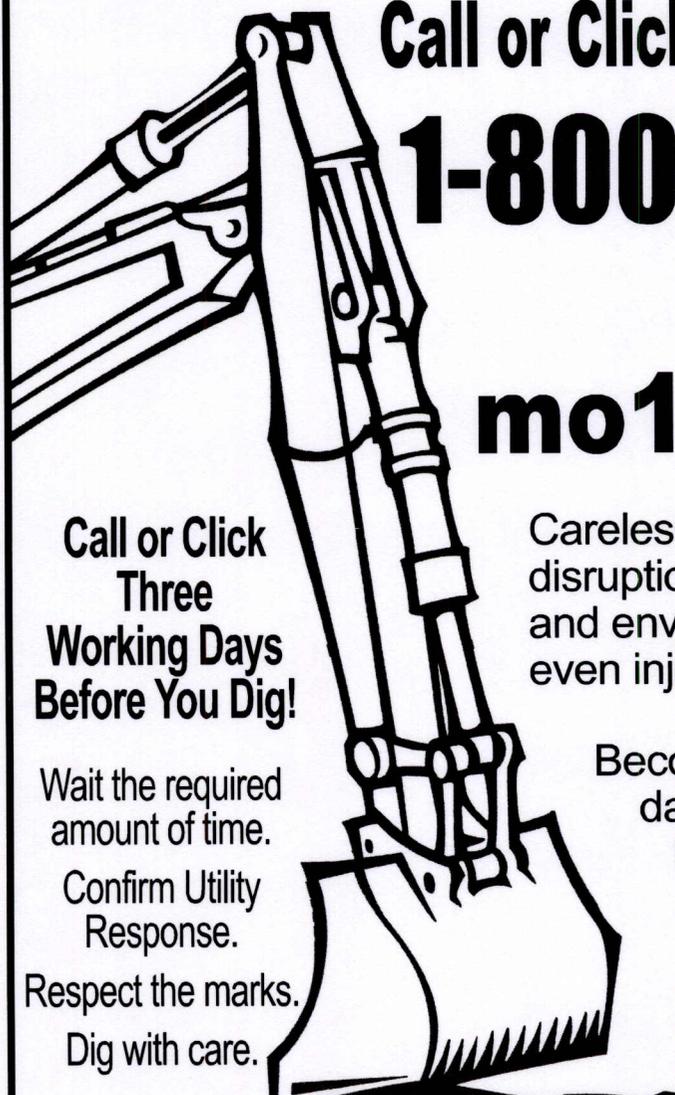
To Obtain a Contractor's License:

City Hall (573) 431-3577
Paula Lee - City Collector
9 Bennett Street
Business Hours: 8:00 a.m. to 5:00 p.m. M/F

To Obtain an Underground Utility Locate:

Missouri One-Call System 1-800-DIG-RITE

It's Important To Know What's Under There Before You Dig.



Call or Click Before You Dig!

1-800-DIG-RITE

or 811

mo1call.com

**Call or Click
Three
Working Days
Before You Dig!**

Wait the required
amount of time.

Confirm Utility
Response.

Respect the marks.

Dig with care.

Careless digging can cause
disruption of vital utility services
and environmental damage,
even injury or loss of life.

Become a partner in
damage prevention.

Help prevent expensive
repair costs.



Dig Safely.

City of Park Hills Regulations Concerning Excavation in the Public Right-of-Way

SECTION 515.350 DEFINITIONS

For the purposes of Article V of this Chapter, the following terms, phrases, words and abbreviations shall have the meanings given herein, unless otherwise expressly stated. When not inconsistent with the context, words used in the present tense include the future tense and vice versa, words in the plural number include the singular number and vice versa, and the masculine gender includes the feminine gender and vice versa. The words "*shall*" and "*will*" are mandatory and "*may*" is permissive. Unless otherwise expressly stated or clearly contrary to the context, terms, phrases, words and abbreviations not defined herein shall be given the meaning set forth in the City Code and, if not defined therein, their common and ordinary meaning.

APPLICANT: The person applying for and the person receiving a permit under Article V of this Chapter and any person on whose behalf an application is made or received.

APPLICATION: That form designed by the Director of Public Works which an applicant must use to obtain a permit.

CITY: The City of Park Hills, Missouri.

CITY ADMINISTRATOR: The City Administrator or his designee.

EXCAVATION: Any act by which earth, asphalt, concrete, sand, gravel, rock or any other material in or on the ground is cut into, dug, uncovered, drilled, bored, removed or otherwise displaced by means of any tools, equipment or explosives.

FACILITIES: Any conduit, duct, line, pipe, wire, hose, cable, culvert, tube, pole, receiver, transmitter, satellite dish, micro call, Pico cell, repeater, amplifier or other device, material, apparatus or medium useable (whether actually used for such purpose or not) for the transmission or distribution of any service or commodity installed below or above ground within the public rights-of-way of the City, whether used privately or made available to the public.

PERMIT: A permit granted by the Director of Public Works to excavate within the public rights-of-way.

PERSON: An individual, partnership, association, joint stock company, trust, organization, limited liability company, corporation or other entity, or any lawful successor thereto or transferee thereof, but such term does not include the City.

DIRECTOR OF PUBLIC WORKS: The Director of Public Works or his designee.

SECTION 515.360 APPLICABILITY - PERMIT REQUIRED

No person or department of the City shall excavate within, through or under the improved portion of any public street, alley, curb or sidewalk within the City for any purpose whatsoever without first obtaining a permit for same from the Director of Public Works. A permit shall be obtained prior to the start of work.

SECTION 515.370 APPLICATION TO BE MADE

All applications for a permit shall be on the forms provided for the purpose. Applications shall clearly state the street address most adjacent to the proposed work; the purpose of the proposed work; the type of machinery to be used for excavation; the name, address and telephone number of the applicant; the name, address and telephone number of the person, firm or company performing the work; the width, length and depth of all proposed excavation; the proposed start date of the work; and a sketch showing the location of the proposed work. Applications shall be signed by the applicant and shall not be assignable or transferrable. The applicant, as stated on the application, shall be responsible for compliance with the regulations set forth in this Article and shall be solely responsible for all fees, bonds and penalties.

SECTION 515.380 PERMIT FEE

The sum of Twenty Dollars (\$20.00) shall be charged for each permit issued under the provisions of this section. Permit fees shall be non-refundable. Public utilities operating under a franchise agreement and departments of the City of Park Hills shall not be charged a permit fee when conducting work with their own employees and equipment. Contractors or Sub-Contractors of the City of Park Hills or any Public Utility shall not be exempt from the permit fees set out herein.

SECTION 515.390 BOND REQUIRED

A bond shall be required for all work under permit to assure the proper repair of the street, alley, curb, sidewalk or public place. Bonds shall be in the form of cash, check or bank draft made payable to the City of Park Hills. Bond amounts shall be determined based upon the area to be disturbed and shall be calculated to the nearest square foot based upon the type of surface being disturbed by the proposed work. The following values shall be used for calculation of bond amounts:

<u>Type of Surface</u>	<u>Bond Amount</u>
Gravel	\$ 4.50 / S.F.
Asphalt	\$ 6.00 / S.F.
Concrete	\$ 7.50 / S.F.
Curb / Sidewalk	\$15.00 / S.F.

Public utilities operating under a franchise agreement and departments of the City of Park Hills shall not be required to post a bond when conducting work with their own employees and equipment. Contractors or Sub-Contractors of the City of Park Hills or any Public Utility shall not be exempt from the requirements to post a bond as set out herein.

The full value of the bond shall be refunded to the applicant following inspection and acceptance of the work by the Director of Public Works. Failure to make acceptable repairs to the disturbed surface will result in forfeiture of the bond amount.

SECTION 515.400 TIME TO COMPLETE WORK UNDER PERMIT

All work under a permit shall be fully completed and the right-of-way surface shall be fully restored within Thirty (30) days from the start of work. One extension, not exceeding Fifteen (15) additional days, may be granted by the Director of Public Works for good cause shown. Excavations not repaired within Forty-Five (45) days from the start of work shall be repaired by the City and the cost of said repair shall be the full responsibility of the applicant. The cost of repair shall be calculated based on the actual cost of materials and labor used and the allowable Federal reimbursable rates for machinery and equipment on an hourly basis plus a fee of \$ 100.00 - less any posted bond amount on file. Failure to fully pay the City for repairs shall result in the denial of future permits and other action to collect as allowed by law.

SECTION 515.410 WORKMANSHIP REQUIRED; REPAIR RESPONSIBILITY

All work shall be performed continuously and without undue delay and in a manner consistent with good workmanship and the requirements of this Article. The applicant shall bear full responsibility for repair of all surfaces disturbed under a permit for a period of One (1) year from the date of completion and shall warrant all work for a period of One (1) year.

SECTION 515.420 EMERGENCY WORK BY FRANCHISED OR PUBLIC UTILITIES

Nothing in this article shall be construed to prevent franchised or public utilities from making such excavations as may be necessary for the preservation of life or property or for the location of trouble in conduit or pipe, or for making repairs of damaged utility facilities; provided, that the person making such excavations shall apply to the Director of Public Works for such permit on the first working day after such work is commenced.

SECTION 515.430 DENIAL OR MODIFICATION OF PERMIT

The Director of Public Works may deny an application, if denial is deemed to be in the public interest, for the following reasons:

- a) Delinquent fees, costs or expenses owed by the applicant / contractor from previous permits;
- b) Failure to provide information requested by the application;
- c) Failure to properly repair a previous excavation under permit, provided that the Director may require the repair of a previous excavation prior to the issuance of a permit for a new excavation;
- d) Other reasons deemed valid by the Director of Public Works with the approval of the City Administrator.

The Director of Public Works may require that the application be modified in scope, method, timing, equipment to be used or method of repair for the following reasons:

- a) Public safety;
- b) Traffic safety, flow or congestion;
- c) Proposed public improvements to the area where the excavation is proposed;
- d) Where proposed work will seriously impact the usable life of the roadway surface;
- e) Other reasons deemed valid by the Director of Public Works with the approval of the City Administrator

SECTION 515.440 FAILURE TO OBTAIN PERMIT – ADDITIONAL FEE

Failure to obtain a permit prior to the start of work shall be subject to a fee of \$ 100.00 in addition to the normal permit fee.

SECTION 515.450 CUTTING OR BREAKING THROUGH PAVEMENTS

All paved surfaces shall be sawed full depth prior to removal of the surfacing material. Saw cuts shall be in straight lines. Hydraulic or impact breakers shall not be used to cut pavement surfaces without first sawing the area to be removed. Curbing and sidewalks removed during excavation shall be removed to the nearest control joint with said joint being sawed full depth to prevent damage to adjoining sections. Curbing and sidewalks shall not be under-mined by excavations and left in place.

SECTION 515.460 BACKFILLING

All excavations shall be backfilled with compacted clean granular material, in lifts not exceeding 6 inches in depth. All backfill shall be tamped in place and well compacted. Broken rock removed from excavations shall not be placed back in the trench as backfill.

SECTION 515.470 PREPARATION OF PAVEMENT EDGES

All pavement edges shall be neatly trimmed to a vertical face and aligned with the center of the excavation. Unstable pavement surfaces shall be removed over cave-outs and over breaks and the sub-grade shall be treated as the main excavation trench. Cut-outs outside of the normal line of the trench shall be parallel to the trench.

SECTION 515.480 REPAIR OF SURFACES – METHOD

Gravel Surfaces

All excavations in gravel surfaces (such as alleys or roadway shoulders) shall be repaired by means of full depth compacted granular fill. The surface of the area disturbed shall match the grade of the areas immediately adjacent.

Asphalt Surfaces

All excavations in asphalt surfaces shall be repaired by means of compacted granular fill being placed to within eight (8) inches of the top of the excavation. Six (6) inches of the remaining depth shall be filled with a Portland cement mix concrete consisting of a five (5) bag mix. High-early type concrete may be used in areas where high traffic volume warrants, with the approval of the Director of Public Works. Portland cement mix concrete shall be allowed to cure a minimum of Twenty-Four (24) hours. The remaining Two (2) inches of the excavation shall be filled with commercial hot-mix asphalt and rolled. No excavation shall be narrower than Two (2) feet in width.

Concrete Surfaces

All excavations in concrete surfaces shall be repaired by means of compacted granular fill being placed to within seven (7) inches of the top of the excavation. The remaining seven (7) inches shall be filled with a Portland cement mix concrete consisting of a five (5) bag mix. High-early type concrete shall be used in areas where high traffic volume warrants, at the direction of the Director of Public Works. Portland cement mix concrete shall be allowed to cure a minimum of Twenty-Four (24) hours prior to being placed under traffic loads. Concrete street or roadway pavement will be repaired by full-depth sawing the pavement in a straight line a minimum of twelve (12) inches on each side of the excavation. No excavation shall be narrower than Four (4) feet in width (inclusive of the required 12 inch over-sawing required). If the cut is within four (4) feet of a longitudinal or transverse joint or crack, the cut will be extended to that joint or crack. The existing pavement edges shall be drilled and #4 rebar dowels shall be inserted every 12 inches around the perimeter of the cut.

Curbing

Curbing removed or damaged during excavation shall be replaced to the nearest control joint. Curbing shall be constructed of Portland cement mix concrete of a Six (6) bag mix and shall match the existing curbing in depth, height and profile.

Sidewalks

Sidewalks removed or damaged during excavation shall be replaced to the nearest control joint. Sidewalks shall be constructed of Portland cement mix concrete of a Five (5) bag

mix and shall match the existing sidewalk in thickness, width and grade. In no case shall sidewalks be less than Four (4) inches in thickness.

SECTION 515.490 INSPECTION REQUIRED

The repair of all surfaces is subject to an inspection during backfilling and during the placement of concrete. The Director of Public Works shall be notified a minimum of Four (4) hours prior to the backfilling of any excavation or the placement of any concrete in order that an inspection of the work can be made. Required notice must be made during normal working hours of the Department of Public Works and may be made via telephone or in-person. Failure to obtain an inspection shall result in the forfeiture of the bond amount and rejection of the work.

SECTION 515.500 TRAFFIC CONTROL – PROTECTIVE MEASURES

Any and all excavations made shall be barricaded in such a manner as to adequately protect traffic, both vehicular and pedestrian. All excavations, barricades, excavated materials, tools, supplies or equipment at the excavation site shall be lighted with proper and suitable danger signals in such a manner that all traffic may be amply and duly warned of the existence of the excavations, barricades, materials, tools, supplies or equipment and in conformity with the Manual on Uniform Traffic-Control Devices. The Director of Public Works may require additional traffic control measures to protect the traveling public, should it be deemed necessary.

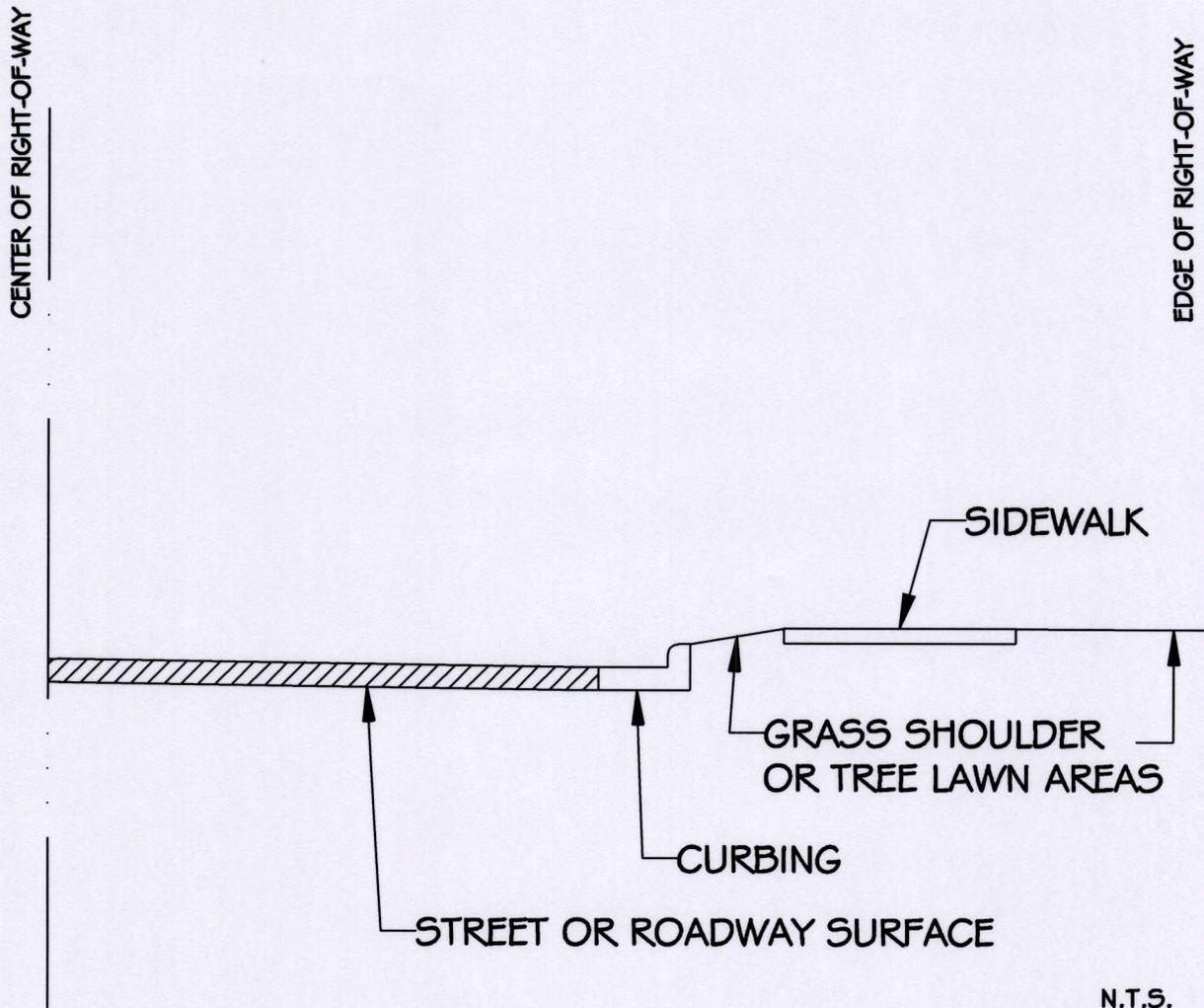
SECTION 515.510 RELOCATION OF FACILITIES

Whenever, by reason of any change in the grade of a street or any widening of a street or any change in the location or manner of constructing a street, curb, sidewalk, retaining wall, water main, drainage channel, drainage pipe, sewer main or other City-owned underground or above ground structure it is deemed necessary by the City to move, alter, change or adapt any underground or above ground facility, the owner of each such facility and each user of each such facility shall have a joint and several obligation to make the moves, alterations, changes and adaptations on the right-of-way or on an alternative right-of-way provided by the City, at the City's option, as soon as practicable after being so ordered in writing by the City Administrator without claim for reimbursement or damages against the City. Prior to the issuance of any order under this Section, the City Administrator shall afford opportunity to be heard as is required by law.

SECTION 515.520 VIOLATION AND PENALTY

Any person violating the provisions of this Article is guilty of a misdemeanor and upon conviction thereof shall be fined not less than \$ 100.00 nor more than \$ 500.00.

IMPROVED PORTIONS OF THE RIGHT-OF-WAY



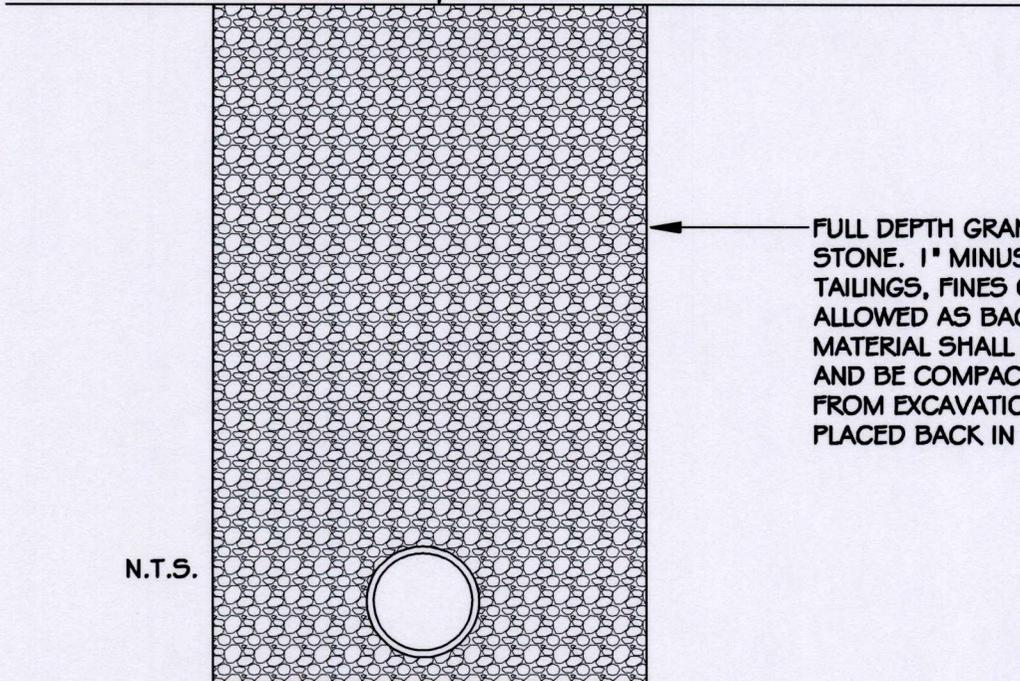
NOTE: IMPROVED PORTIONS OF THE PUBLIC RIGHT-OF-WAY INCLUDE SIDEWALKS, CURBING, ALLEYS AND STREET SURFACES. PERMITS ARE REQUIRED TO WORK UNDER OR IN ANY PORTION OF THE IMPROVED RIGHT-OF-WAY.

NOTE: WORK WHOLLY WITHIN GRASS SHOULDER AND TREE LAWN AREAS DOES NOT REQUIRE A PERMIT PROVIDED THAT NO PUBLIC IMPROVEMENT WILL BE DAMAGED OR DISTURBED BY THE ACTIVITY.



REPAIR OF GRAVEL SURFACES

MINIMUM TRENCH WIDTH IS 24"
EDGES SHALL BE TRIMMED TO A VERTICAL FACE AND
ALIGNED WITH THE CENTER OF THE TRENCH.



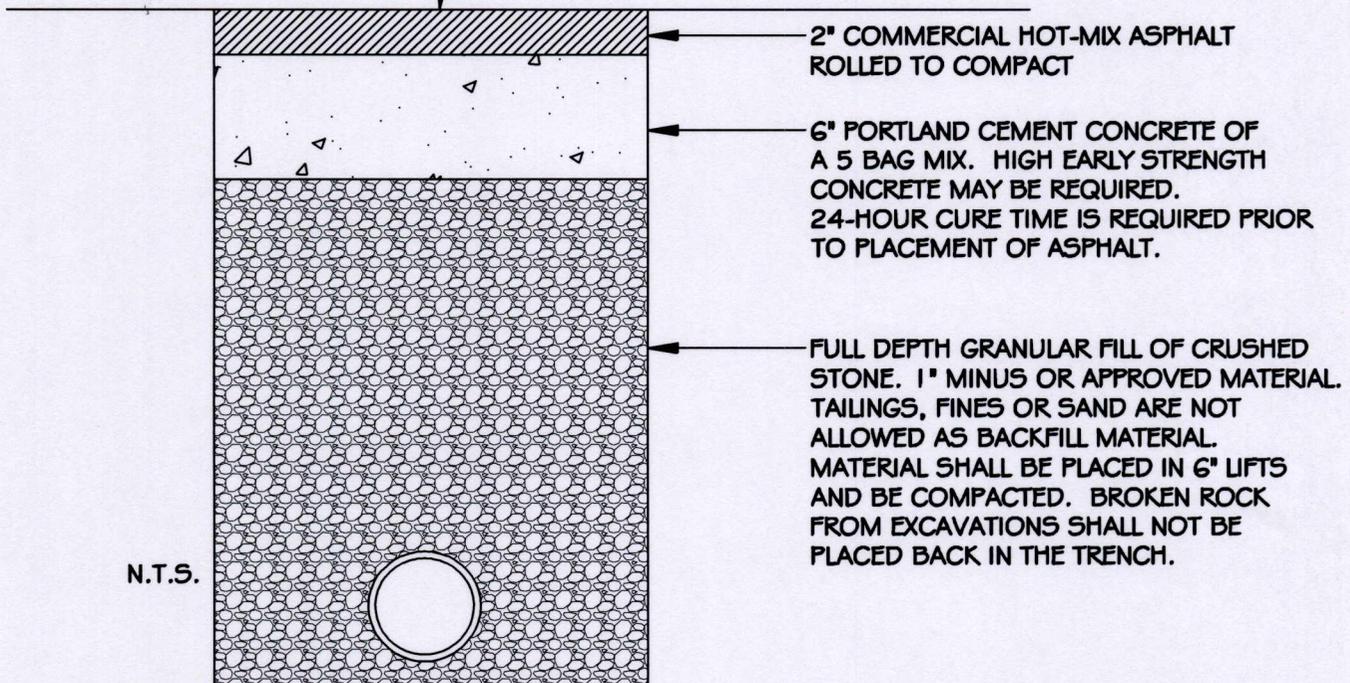
FULL DEPTH GRANULAR FILL OF CRUSHED
STONE. 1" MINUS OR APPROVED MATERIAL.
TAILINGS, FINES OR SAND ARE NOT
ALLOWED AS BACKFILL MATERIAL.
MATERIAL SHALL BE PLACED IN 6" LIFTS
AND BE COMPACTED. BROKEN ROCK
FROM EXCAVATIONS SHALL NOT BE
PLACED BACK IN THE TRENCH.

NOTE: INSPECTION IS REQUIRED PRIOR TO BACKFILLING OR PLACEMENT OF CONCRETE OR ASPHALT. CALL 431-0464 OR 431-3577 TO ARRANGE INSPECTION.



REPAIR OF ASPHALT SURFACES

MINIMUM TRENCH WIDTH IS 24"
EDGES SHALL BE TRIMMED TO A VERTICAL FACE AND
ALIGNED WITH THE CENTER OF THE TRENCH.



NOTE: ALL PAVED SURFACES SHALL BE SAWEED FULL-DEPTH PRIOR TO REMOVAL. SAW CUTS SHALL BE IN STRAIGHT LINES. HYDRAULIC OR IMPACT BREAKERS SHALL NOT BE USED FOR REMOVALS WITHOUT FIRST SAWING THE AREA TO BE REMOVED.

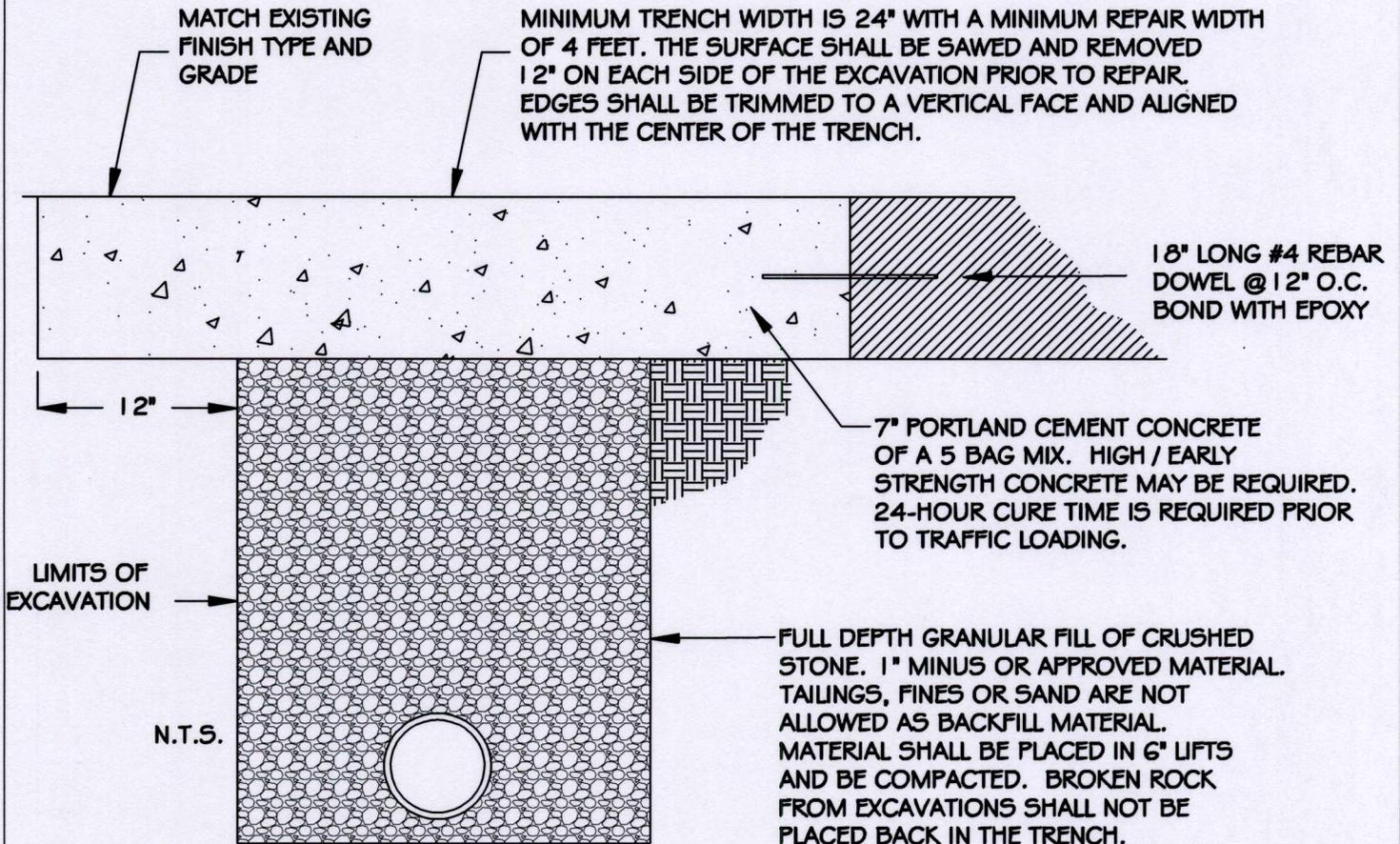
NOTE: CURBING AND SIDEWALKS REMOVED DURING EXCAVATION SHALL BE REMOVED TO THE NEAREST CONTROL JOINT WITH SAID JOINT BEING SAWEED FULL-DEPTH PRIOR TO REMOVAL, TO PREVENT DAMAGE TO ADJOINING SECTIONS. CURBING AND SIDEWALKS SHALL NOT BE UNDERMINED BY EXCAVATIONS AND LEFT IN PLACE.

NOTE: UNSTABLE PAVEMENT SURFACES SHALL BE REMOVED OVER CAVE-OUTS AND OVER BREAKS AND THE SUBGRADE SHALL BE TREATED AS THE MAIN EXCAVATION TRENCH. CUT-OUTS OUTSIDE OF THE NORMAL LINE OF THE TRENCH SHALL BE PARALLEL TO THE TRENCH.

NOTE: INSPECTION IS REQUIRED PRIOR TO BACKFILLING OR PLACEMENT OF CONCRETE OR ASPHALT. CALL 431-0464 OR 431-3577 TO ARRANGE INSPECTION.



REPAIR OF CONCRETE SURFACES



NOTE: ALL PAVED SURFACES SHALL BE SAWED FULL-DEPTH PRIOR TO REMOVAL. SAW CUTS SHALL BE IN STRAIGHT LINES. HYDRAULIC OR IMPACT BREAKERS SHALL NOT BE USED FOR REMOVALS WITHOUT FIRST SAWING THE AREA TO BE REMOVED.

NOTE: CURBING AND SIDEWALKS REMOVED DURING EXCAVATION SHALL BE REMOVED TO THE NEAREST CONTROL JOINT WITH SAID JOINT BEING SAWED FULL-DEPTH PRIOR TO REMOVAL, TO PREVENT DAMAGE TO ADJOINING SECTIONS. CURBING AND SIDEWALKS SHALL NOT BE UNDERMINED BY EXCAVATIONS AND LEFT IN PLACE.

NOTE: UNSTABLE PAVEMENT SURFACES SHALL BE REMOVED OVER CAVE-OUTS AND OVER BREAKS AND THE SUBGRADE SHALL BE TREATED AS THE MAIN EXCAVATION TRENCH. CUT-OUTS OUTSIDE OF THE NORMAL LINE OF THE TRENCH SHALL BE PARALLEL TO THE TRENCH.

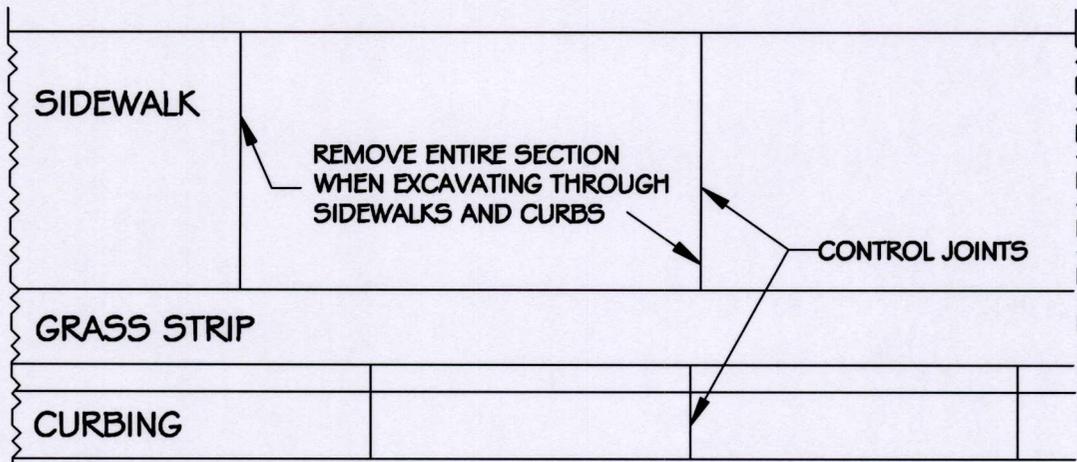
NOTE: REPAIR AREAS IN CONCRETE PAVEMENTS SHALL BE DOWELED INTO THE EXISTING PAVMENT. DOWELS SHALL BE PLACED 12" ON-CENTER AROUND THE ENTIRE PERIMETER OF THE REPAIR AREA AND SHALL BE MADE OF #4 REBAR - 18" IN LENGTH. DOWELS SHALL BE DRILLED INTO THE EXISTING PAVEMENT AND SECURED BY EPOXY.

NOTE: IF A CUT IN A CONCRETE PAVEMENT IS WITHIN 4 FEET OF A TRANSVERSE OR LONGITUDINAL JOINT OR CRACK, THE CUT AND REPAIR SHALL BE EXTENDED TO THAT JOINT OR CRACK.

NOTE: INSPECTION IS REQUIRED PRIOR TO BACKFILLING OR PLACEMENT OF CONCRETE OR ASPHALT. CALL 431-0464 OR 431-3577 TO ARRANGE INSPECTION.



REPAIR OF CURBS AND SIDEWALKS



N.T.S.

NOTE: CURBING AND SIDEWALKS REMOVED DURING EXCAVATION SHALL BE REMOVED TO THE NEAREST CONTROL JOINT WITH SAID JOINT BEING SAWED FULL-DEPTH PRIOR TO REMOVAL, TO PREVENT DAMAGE TO ADJOINING SECTIONS. CURBING AND SIDEWALKS SHALL NOT BE UNDERMINED BY EXCAVATIONS AND LEFT IN PLACE.

NOTE: CURBING SHALL BE CONSTRUCTED OF PORTLAND CEMENT CONCRETE OF A 6 BAG MIX AND SHALL MATCH THE EXISTING CURBING IN DEPTH, HEIGHT AND PROFILE.

NOTE: SIDEWALKS SHALL BE CONSTRUCTED OF PORTLAND CEMENT CONCRETE OF A 5 BAG MIX AND SHALL MATCH THE EXISTING SIDEWALK IN WIDTH, GRADE AND THICKNESS. IN NO CASE SHALL SIDEWALKS BE LESS THAN 4" IN THICKNESS.

NOTE: ALL PAVED SURFACES SHALL BE SAWED FULL-DEPTH PRIOR TO REMOVAL. SAW CUTS SHALL BE IN STRAIGHT LINES. HYDRAULIC OR IMPACT BREAKERS SHALL NOT BE USED FOR REMOVALS WITHOUT FIRST SAWING THE AREA TO BE REMOVED.

NOTE: UNSTABLE PAVEMENT SURFACES SHALL BE REMOVED OVER CAVE-OUTS AND OVER BREAKS AND THE SUBGRADE SHALL BE TREATED AS THE MAIN EXCAVATION TRENCH. CUT-OUTS OUTSIDE OF THE NORMAL LINE OF THE TRENCH SHALL BE PARALLEL TO THE TRENCH.

NOTE: INSPECTION IS REQUIRED PRIOR TO BACKFILLING OR PLACEMENT OF CONCRETE OR ASPHALT. CALL 431-0464 OR 431-3577 TO ARRANGE FOR AN INSPECTION.



EXAMPLE

CITY OF PARK HILLS, MISSOURI
APPLICATION FOR A GENERAL PERMIT TO EXCAVATE IN THE RIGHT-OF-WAY

Date: 2/24/09

Street Address Nearest the Area of Excavation: 206 MAPLE STREET

Purpose of Proposed Work: Repair to the following: Water Sewer Gas Telephone
 CATV Electric

New Service Installation of the following: Water Sewer Gas
 Telephone CATV
 Electric

Other: _____

Name of Applicant: John Q. Public Telephone Number: 573-555-0000

Address of Applicant: 206 Maple Street, Park Hills MO 63601

Name of Person, Firm or Company Performing the Work: ABC EXCAVATION, INC.

Address: 200 DOZER WAY, ANYTOWN MO 22140 Telephone Number: 573-555-1111

City License Number: 2009264 (All contractors are required to be licensed.)

Type of Machinery to be Used to Perform the Work: Backhoe

Type of Surface to be Disturbed: Gravel Asphalt Pavement Concrete Pavement Sidewalk
(Mark all that apply.) Curb and Gutter

Depth of Proposed Excavation: 4' Width of Excavation: 2' Total Length of Excavation: 17'

Proposed Start Date of Excavation: 2/28/09

PERMIT FEE: \$ 20.00 (Permit Fee is Not Refundable.)
(An additional Fee of \$ 100.00 is applicable if work has started before the permit is issued.)

BOND AMOUNT: \$ 294.00 (See calculation information on the back of this form)
(Bond shall be in the form of cash or check made payable to the City of Park Hills.)

This application shall not be assignable or transferrable. The applicant states that they shall be responsible for compliance with the regulations set forth in the Municipal Code governing the excavation in the public right-of-way, and that they shall be solely responsible for all fees, bonds and penalties. All work shall be completed within 30 days of the start date as specified herein. The applicant states that all work will be completed in a manner consistent with good workmanship and further that the applicant shall warrant and bear full responsibility for the repair of all surfaces disturbed under this permit for a period of One (1) year following completion of the work.

John Q. Public

Applicants Signature

- EXAMPLE -

EXAMPLE

CALCULATE BOND AMOUNTS

Bonds amounts shall be determined based upon the area proposed to be disturbed and shall be calculated to the nearest whole square foot based upon the type or types of surfaces being disturbed. The following values apply:

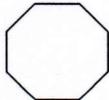
Surface Material to be Disturbed by Work	Bond Value Per S.F.
Gravel	\$ 4.50
Asphalt	\$ 6.00
Concrete	\$ 7.50
Curb and Gutter or Sidewalk	\$15.00

Calculate your Bond Amount Here:

Length of Excavation	Width of Excavation	Type of Surface Material	S.F. Value based on Type of Surface	Bond Amount Required
(Example 14 feet)	4 feet	Concrete	\$ 7.50	14 x 4 x 7.50 = \$ 420)
12'	2'	Asphalt	6.00	12 x 2 x 6.00 = 144
5'	2'	Sidewalk	15.00	5 x 2 x 15.00 = 150
			TOTAL BOND	294

Provide your Site Sketch here: (You may attach an additional page.)

SEE ATTACHED PAGE
FOR SITE SKETCH



North Arrow

Below this line for Office Use Only

APPROVAL BY THE PUBLIC WORKS DEPARTMENT

Permit Approved – Work Authorized By: _____ Date: _____

Permit Modified, See Notes: _____

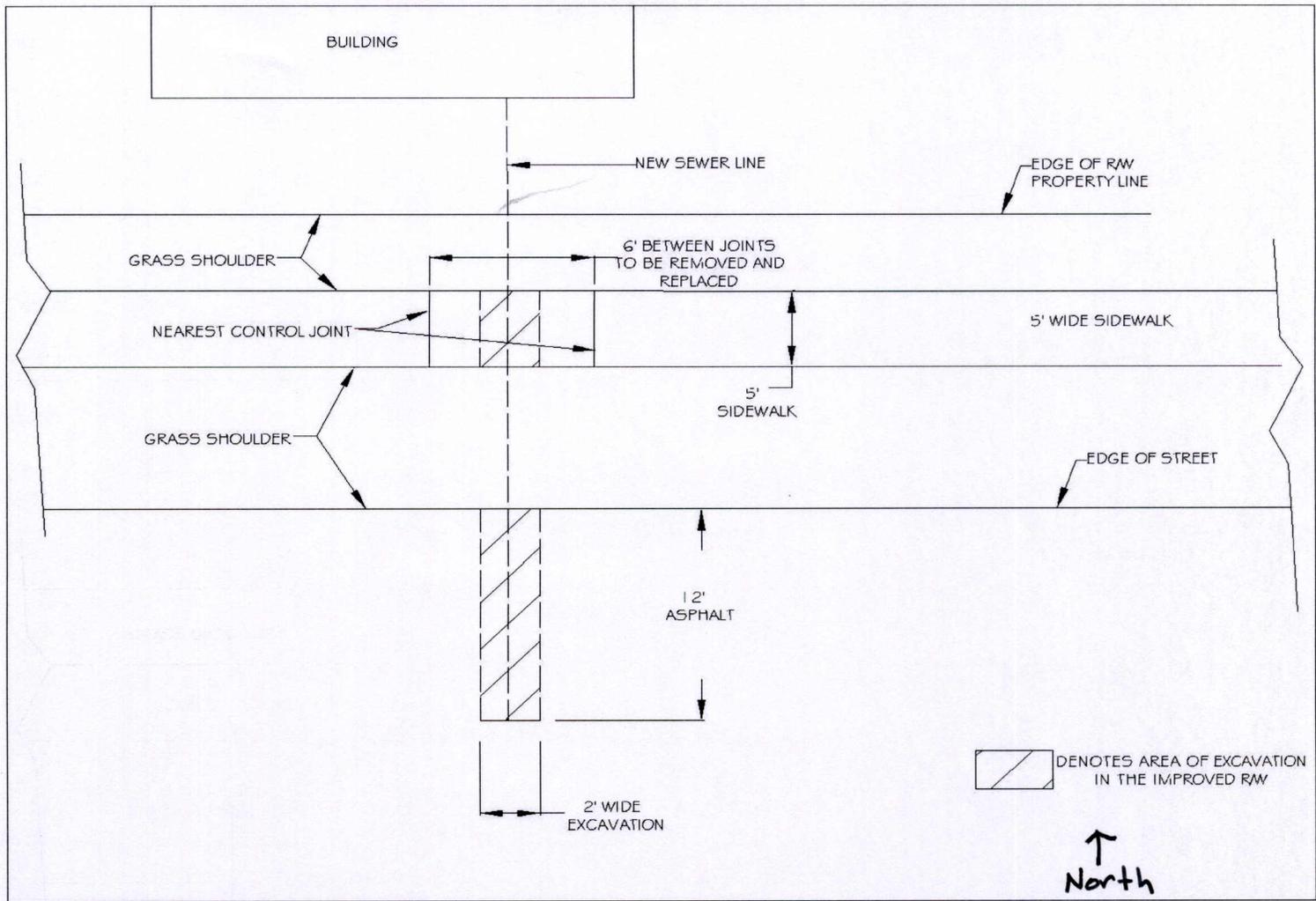
Work Inspected and Approved By: _____ Date: _____

Repair Required by City, Bill the Applicant for the Following Amount: _____
(Attach calculation of cost of repair)

Work Completed, Refund of Bond Authorized By: _____ Date: _____

Office Use Only	
Permit Number:	_____
Regular Fee Paid: ___ \$ 20.00	Bond Received: _____
Failure to Obtain Fee Apply: ___ \$ 100.00	
Bond Amount: _____	Method: _____
Bond Refunded Date: _____	Amount: _____
Do Repair Charges Apply?: ___	Amount: _____
Past Due Fees from Previous Permits? _____	
Permit shall be denied until all past due fees are paid.	

EXAMPLE



EXAMPLE