

MINUTES
PARK HILLS CITY COUNCIL
WORK SESSION
MARCH 26, 2013

The Park Hills City Council met in work session, Tuesday, March 26, 2013, at the Park Hills Council Chambers. Mayor Easter called the meeting to order at 6:00 p.m. and roll call was as follows: Council Members Cruse, Gordon, Kelly, Dickerson, Politte, Cunningham, House and Mayor Easter were present. Councilman Reed was absent. Also present were City Administrator John Kennedy and Deputy City Clerk Terri Richardson.

ACTION ITEMS

Resolution #134 – Authorizing the Mayor to Execute a Lease of City Property

City Administrator John Kennedy presented Resolution #134 authorizing the Mayor to execute a lease agreement for property owned by the City of Park Hills. The Council previously approved parameters and directed staff to prepare a lease with Busenbark Granite for a piece of adjacent City property. Busenbark has verbally approved the terms of the lease but has not yet signed it. Councilwoman House made a motion to approve Resolution #134 as presented. The motion was seconded by Councilman Kelly and roll call was as follows: Ayes; Council members Dickerson, Kelly, Cruse, Politte, House, Cunningham and Gordon. Nays; None. *The motion carried.*

*Note: Councilman Reed entered the meeting.

Appointment of City Clerk

City Administrator John Kennedy submitted the appointment of Terri Richardson to the position of City Clerk as per Section 115.190 of the Municipal Code. Councilwoman Dickerson made a motion to approve the appointment, seconded by Councilman Kelly. Roll call was as follows: Ayes; Council members Dickerson, Kelly, Cruse, Politte, House, Cunningham, Reed and Gordon. Nays; None. *The motion carried.*

DISCUSSION ITEMS

Fire Department Sales Tax:

Kennedy provided handouts containing information from MML and MCMA responses. Department of Revenue was contacted for a complete list of municipalities who have a fire department sales tax but had not been received at this time. Discussion was held of the possibility of placing this issue on a future ballot. *No action taken.*

Special Road District – Bridge Work on St. Joe Drive:

The Special Road District is rapidly paying down the loan for the Commerce Street Bridge and considering their next project. They have tentatively identified the bridge over the railroad tracks on St. Joe Drive as their

next target and would like to confirm that the City is in agreement with this selection before moving forward. There were no objections from the Council. *No action was taken.*

CITY ADMINISTRATOR'S REPORT

A. Haney Park Remediation

- Work continues on the north side of Juniper Street with almost all of the area stripped and filled with base material
- Some base material will need to be replaced due to the recent flooding
- All of the base for the trail has been placed
- Once the fill activity is done, Doe Run plans to cover the entire area with 3 to 4 inches of topsoil, disk it in, and then plant grass
- The plan is to start the topsoil and planting on the soccer fields and the north end
- Due to concerns about the slope of the soccer fields and retention of water, Matt, Dooley, Norm, and I met with EPA and DRC officials on March 5th to discuss final grading plans for the soccer field areas. We were assured that DRC would make the final grades such that the fields would drain properly

B. Street/Sidewalk Projects:

- Due to the weather conditions, most of the last few weeks have been spent on snow removal, cleaning curbs, ditches, and drainage structures, and other service requests
- Installation of an interceptor ditch above Smith Street at Meadow using the rock buster has been partially completed
- Work on new sidewalks, shoulders, and drainage improvements on the 500 block of Hampton has begun in preparation of paving that block when Lead Belt Materials begins making hot mix
- Additional work will be done to the sidewalks in the 400 block to correct some long-standing drainage issues

C. Utility Work Update:

- Replacement of the water main in Leadington on Chat Road south of Woodlawn Drive is nearly complete, but will require significant asphalt repair when hot mix is available
- Future projects are replacement of a water main in the 500 block of Houser and another water main in the 300 block of First
- The Wastewater Department is cleaning debris off the aerial crossings in the Flat River before moving to a sewer main replacement in Desloge

D. Retaining Wall at the Senior Center:

- The retaining wall along the rear sidewalk and courtyard at the Senior Apartments is showing signs of failure
- Matt and Donnie have both looked at the existing railroad tie structure and have suggested that the City crews remove a portion of the existing wall and then have a contractor pour a concrete retaining wall in front of the existing wall

- The estimate for out-of-pocket costs is between \$7,000 and \$10,000
- The lease for the Senior Apartments requires the Senior Citizens Aid Association to maintain the building, but not the adjoining properties

E. Sales Tax Reports:

- General sales tax for the first 6 months is 6.0% above last year
- The three ½ cent sales taxes are about 6.2% above last year for the same period
- Gas tax and Motor Vehicle Fees are consistent with the last four years receipts
- Motor Vehicle Sales Tax is 13% above last year and the best 6-month total since the record year in 2006-07

F. Other:

- Library Update:
 - Work continues in the upgrades to the basement
 - This includes painting, new cove mold, and carpet tiles
 - New furniture will be received soon
 - Another mural is planned for the basement when other improvements are done
 - The wi-fi system purchased with the Technology Mini-Grant is partially installed and the laptops will be purchased this week
 - The eReaders to be used for training have been purchased with reimbursement to come from an eReader Grant

MAYOR/COUNCIL DISCUSSION

Councilwoman Dickerson: Dickerson inquired about the status of the prosecuting attorney. Kennedy said that Mr. Orzel has been waiting for six weeks to get a review by the Bar Association, but assured the Council that municipal cases are being handled by special prosecutor Julie McCarver.

Dickerson also stated that the alley way behind Strauss Drive plaza had broken pavement and large holes. Kennedy said he would check but believed that was private property and should be maintained by the property owners.

Councilman Cunningham: Cunningham requested back fill behind the new sidewalks in the 400 block of Meadow Street.

Cunningham also asked about the status of the improvements to the railroad crossing on Seventh Street. Kenney said that Union Pacific Railroad is waiting until Lead Belt Materials starts making hot mix.

Cunningham suggested that the Flat River needs to be cleaned out around the Main Street bridge.

Councilman Reed: Reed wanted to give a compliment to the Library staff and stated that his family used the Library often and that the staff was always courteous and helpful.

Reed also added that he checked the creek out during the recent storms and was pleased with the Elvins area and the work completed there was keeping the creek from flooding, but added that the Rinke Street area still needs some attention.

Councilwoman House: House stated that she had requested some portable speed bumps for the alley behind the Senior Apartments, but to date, they have not been installed.

Councilman Kelly: Kelly commented that he was pleased with the creek work in the Elvins area. He also wanted to compliment the Library on several new programs and advances being made through grants. Kelly also mentioned that a constituent, Don Tiefenauer, had contacted him about a water issue and he wanted to discuss it with staff.

ADJOURNMENT

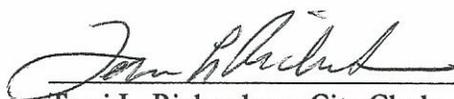
A motion was made by Councilwoman Dickerson and seconded by Councilman Politte to adjourn regular session. Roll call vote was as follows: Ayes; Council Members Cruse, Dickerson Gordon, Kelly, Reed, House, Cunningham and Politte. Nays; None. *The motion carried and the meeting adjourned at 7:45 p.m.*

DULY READ and passed this 9th day of April, 2013.



Presiding Officer

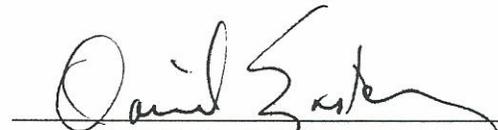
ATTEST:



Terri L. Richardson, City Clerk

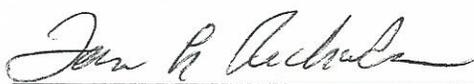
(SEAL)

APPROVED this 9th day of April, 2013.



David Easter, Mayor

ATTEST:



Terri L. Richardson, City Clerk

(SEAL)