

MINUTES
PARK HILLS COUNCIL MEETING
WORK SESSION
APRIL 23, 2013

The Park Hills City Council met in work session Tuesday, April 23, 2013, at the Park Hills Council Chambers. Mayor Easter opened the meeting at 6:00 p.m. and roll call was as follows: Council Members Cruse, Dickerson, House, Politte, Gordon and Mayor Easter were present. Council Members Cunningham, Kelly and Reed were absent. Also present were City Administrator John Kennedy, Community Development Director/Assistant Administrator Matt Whitwell and City Clerk Terri Richardson.

ACTION ITEMS

Bill #1040 – An Ordinance Directing and Authorizing the Mayor to Execute An Agreement with St. Francois County for the Collection of Taxes

John Kennedy informed the Council that the County had made a few changes including an increase from 2% to 2.5% fee for collection of City taxes and the elimination of issuing an annual check and form 1099 to the collector. Kennedy recommended the council approve continued agreement with the County which has significantly decreased the amount of delinquent taxes and increased the collection of mowing fees and other liens.

Mayor Easter read Bill #1040 two times by title. Councilwoman House made a motion, seconded by Councilman Gordon. Roll call was as follows: Ayes; Cruse, Dickerson, House, Politte, Gordon Nays; None. *Motion carried.*

Approval of Bid for Retaining Wall

Matt Whitwell presented bids on the replacement of a failing retaining wall behind the senior center. Public Works Director Don Akers met with three contractors, all three submitted bids. Loner's Concrete Construction, LLC of Caledonia was the low bidder at \$3,293.00. Loner's has done some work for the City in the past at Columbia Park and the City was pleased with the work. The excavation of the existing concrete and preparation of the area for the replacement will be done by city laborers. Whitwell recommended the Council accept the bid from Loner's as submitted.

Councilwoman Dickerson made a motion, seconded by Councilman Politte to authorize the Mayor to accept the bid from Loner's Concrete Construction, LLC for the replacement of the retaining wall behind the senior center. Roll call was as follows: Ayes; Cruse, Dickerson, House, Politte, Gordon Nays; None *Motion carried.*

DISCUSSION ITEMS

Municipal Court Activities Report

Kennedy presented the Council with a monthly activity report that is generated by municipal court for review along with a summary of the report. Also provided were copies of Municipal Code Section 130.090, RSMo 479.080 and Court Operating Rules 4.28 and 4.29. The council was asked which report they wanted to see and the consensus was that both reports were preferred. *No action taken.*

Fire Department Sales Tax

Kennedy informed the Council that he has not received a response from his requests for information from the Missouri Department of Revenue regarding how many municipalities have this tax, but will continue to follow up. The City of Republic did pass a fire department tax in the April election and about 60% of the municipal tax issues on the April ballot passed. Kennedy said he would recommend that around August or September the council approve an ordinance to place this item on the April ballot. *No action taken.*

***Councilman Reed entered the meeting at 6:21 p.m.**

Haney Park – Proposed Improvements

Kennedy distributed a list of potential improvements and estimate of costs for each in no particular order for review and consideration. He and Councilman Reed had discussed the need for the fencing around the soccer fields and felt that it was of higher priority. The fence would run creek side and street side. Kennedy asked the council to review the list and have an idea of what they wanted done when budget time starts in a few months. He asked that anyone who had any ideas or additions, to please let staff know as soon as possible so estimates could be obtained. *No action taken.*

Property Maintenance Code

Whitwell distributed copies of the 2012 International Property Maintenance Code and reviewed chapters that deal with weeds and other maintenance issues, stating that this code could be adopted, replacing various other city codes, and making it more uniform and easier to enforce. He stated that he is meeting with the City Attorney next week to discuss a process. If the Council is receptive to this approach, he suggested that staff would then clean up all codes that would need amended sections, advertise and place for review with the City Clerk's office for 90 days, hold public hearings for comment and input and then adopt. He asked that the Council review and get back to him with any suggested changes.

OTHER ITEMS

City Administrator' Report

A. Bridge over UPRR on St. Joe Drive:

- The Special Road District will be paying off their loan for the Commerce Street bridge in the very near future
- They will have enough funds to begin the preliminary engineering work for replacement of the bridge over the railroad on St. Joe Drive
- Norm Lucas is preparing a Request for Qualifications for Engineers for the project to start the selection process

B. Seventh Street UPRR Crossing:

- UPRR has been notified that hot mix asphalt is available, which was their reason for not starting the project earlier
- I have received no response from that email nor from another that I sent regarding the piles of used ties along the tracks
- I have sent a follow up email asking for confirmation that my earlier emails were received, but have not received a response

C. Haney Park Remediation

- Topsoil has been spread on the areas north of Juniper Street, including all of the soccer fields
- Topsoil is being placed on the south end of Haney Park with most of the work currently between Mimosa Street and the pedestrian bridge
- The soccer fields will be hydroseeded as soon as the area is dry enough to drag and get equipment on

D. Street/Sidewalk Projects:

- Sidewalks are complete on the south side of Hampton in the 400 and 500 blocks
- Removal of the sidewalks on the north side of the 500 block started yesterday
- The culvert near the upper end of Hampton will be replaced prior to paving this section of the street

E. Sales Tax Reports:

- General sales tax for the first 7 months is 4.0% above last year
- The three ½ cent sales taxes are about 3.6% above last year for the same period
- Gas tax and Motor Vehicle Fees are consistent with the last four years receipts

- Motor Vehicle Sales Tax is 11% above last year and the best 7-month total since the record year in 2006-07

F. STP Projects:

- Norm, Matt, Donnie, and I met with the engineer to make some final adjustments to the detour routes for the project and to discuss potential timing of the two projects to minimize disruptions
- Norm has requested and received approval for additional availability of funds if needed for the projects

G. Library Update:

- Work is almost complete in the basement for the remodeled children's area
 - Painting and flooring work is complete except for refurbishing the existing tile floors
 - New tables and chairs have arrived
 - The last item will be the mural, which won't be painted until May
- The wifi system is in place and working as well as the new in-house loaner laptops
- Lisa was notified that the Library is eligible for a grant to support and enhance the summer reading programs
 - The amount of the grant is \$1,124 and is a reimbursement grant

H. Other:

- Elected Official Training Conference:
 - Handout materials

Mayor/Council Discussion

Councilwoman House commented about the condition of the railroad crossing on Parkway Drive.

ADJOURNMENT AND RECONVENING IN EXECUTIVE SESSION

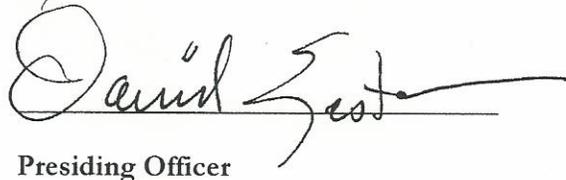
Mayor Easter asked for a motion to adjourn and reconvene in executive session to discuss matters related to hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded as authorized by Section 610.021 (3) RSMo. The motion was made by Councilwoman House and seconded by Councilman Gordon. Roll call was as follows: Ayes; Council Members Reed, House, Politte, Gordon, Curse, and Dickerson. Nays; None. ***Motion carried and regular session adjourned at 6:45 p.m.***

RECONVENING AND ADJOURNMENT

The meeting reconvened in regular session at 7:05 p.m. with roll call as follows: Present; Council Members House, Politte, Dickerson, Reed, Cruse and Gordon. A motion was made by

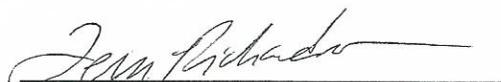
Councilwoman Dickerson and seconded by Councilwoman House to adjourn. *The motion carried with all in favor and the meeting adjourned at 7:06 p.m.*

DULY READ and passed this 14th day of May, 2013.



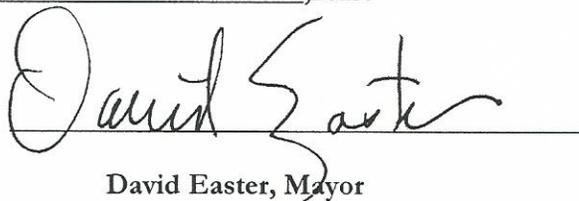
Presiding Officer

ATTEST:



Terri Richardson, City Clerk

APPROVED this 14th day of May, 2013.



David Easter, Mayor

ATTEST:



Terri Richardson, City Clerk